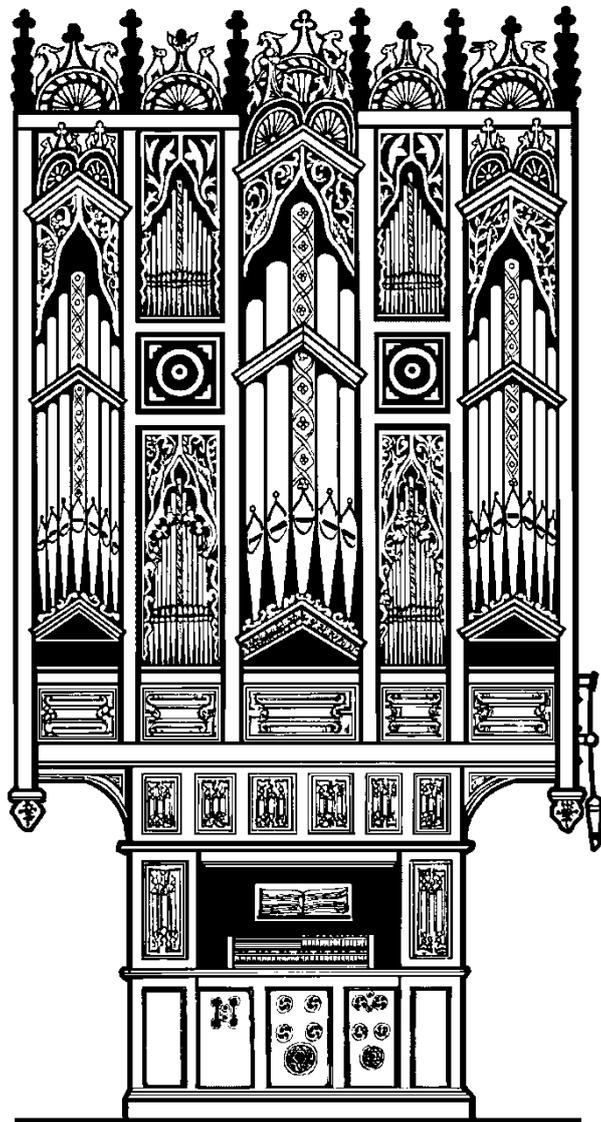


BRITISH INSTITUTE OF ORGAN STUDIES

Registered Charity No: 283936

ANNUAL GENERAL MEETING 2022



**Agenda and Reports to be presented at the
Annual General Meeting to be held by
Zoom Video Conferencing**

on

Saturday 25 June 2022 at 11.00

Annual Report for the period ended 31 December 2021

The British Institute of Organ Studies, is registered with the Charity Commission (No 283936) and administered through the Hon Secretary at Ashcroft, 10 Ridgeway Close, Reigate, Surrey, RH2 0HT under its revised Constitution adopted at the Annual General Meeting in April 2014 (and further amended following the Annual General Meeting in July 2021).

The management of the Charity is carried out by a Council, comprising:

Chairman	Dr Alan Thurlow
Secretary	Melvin Hughes
Treasurer	Adrian Mumford
Membership	David Shepherd
Meetings	Richard Hobson
Publications	Dr Katharine Pardee
Casework	Dr Andrew Hayden (until 3 July 2021)
Other Members	Gordon Curtis
	Christopher Gray
	Colin Menzies OBE (co-opted from 18 September 2021)
	Dr David Shuker
	Mark Venning
	Dr Jeffrey West
	Jeffrey Williams

The aims of the Institute are:

- To promote objective, scholarly research into the history of the organ and its music in all its aspects, and, in particular, into the organ and its music in Britain;
- To conserve the sources and materials for the history of the organ in Britain, and to make them accessible to scholars;
- To work for the preservation and, where necessary, the faithful restoration of historic organs in Britain and to encourage their use and appreciation;
- To encourage an exchange of scholarship with similar bodies and individuals abroad, and to promote, in Britain, a greater appreciation of historical overseas schools of organ-building.

Details of the current financial position will be found in the Financial Report and Accounts. Reports from individual Officers and others are provided, describing details of the Institute's activities during the year. Further information about the Institute is available at the BIOS Website: www.bios.org.uk

*Alan Thurlow, Chairman
For and on behalf of the Council*

June 2022

AGENDA

Annual General Meeting to be held by Zoom Video Conferencing on Saturday 25 June 2022 at 11.00

All members whose subscriptions have been duly paid are entitled to attend (free of charge) and to vote.

1. **Apologies**
2. **Minutes of Annual Meeting held on 3 July 2021 (see pages 4 to 7)**
3. **Matters arising**
4. **Reports (see pages 9 to 22)**
 - 4.1 Chairman
 - 4.2 Secretary
 - 4.3 Treasurer
 - 4.3.1 Annual Report and Financial Statements for the year ended 31 December 2021
 - 4.3.2 Appointment of an Independent Examiner
 - 4.3.3 Subscription rates
 - 4.4 Membership Secretary
 - 4.5 Publications Officer
 - 4.6 Meetings Officer
 - 4.7 Publicity
 - 4.8 Information Services: British Organ Archive (BOA); National Pipe Organ Register (NPOR); Historic Organs Sound Archive (HOSA); BIOS Website
 - 4.9 Casework Officer
 - 4.10 Committee for the Listing of Historic Organs
 - 4.11 Historic Organs at Risk Register
 - 4.12 Heritage Adviser.
5. **Elections (see pages 23 to 24)**

The following appointments of Officers and Ordinary members of Council (to serve for terms of two years) should be made:

 - Secretary
 - Treasurer
 - Membership Secretary
 - Publications Officer
 - 4 Ordinary Members of Council
6. **Any other business**

AGENDA ITEM 1 - Apologies

AGENDA ITEM 2 (Minutes of previous AGM)

Minutes of the Annual General Meeting held by Zoom Video Conferencing on Saturday 3 July 2021 at 10.30 hours.

The Chairman welcomed members to the Meeting.

21 Members were present.

The list of members who had died was read as follows: Michael Barlow, Revd Jonathan Boston, Canon Hilary Davidson, Hugh Davies, Catherine Ennis, David McElderry and Michael Toll.

1. Apologies

These were received from: Henry Macey, Chris Mansfield, Melanie Plumley, David Shepherd, David Shuker, David Stewart, Nicholas Thistlethwaite, Mark Venning, Robin Walker, Jeffrey Williams, Andrew Benson-Wilson.

2. Minutes

It was agreed by the meeting that the minutes of the Annual General Meeting held on Saturday 9 March 2019 should be accepted and these would be signed outside the Meeting.

3. Matters arising

There were none.

4. Reports

4.1 Chairman's Report: The Chairman read his Report to the meeting (printed in the AGM booklet). In summary, he noted that:

- The past year has been a difficult time but also something of a learning curve. Whilst 'virtual' meetings would never replicate being together and interacting with others they did bring some advantages e.g. most of those 'present' at a Zoom meeting are probably saved half a working day whilst Zoom makes it easy to arrange additional 'special' meetings if and when circumstances demand.
- He had always been impressed by the way BIOS Council, at its meetings, gets on with the business in hand. He had been impressed, too, at the way in which members had responded to the opportunity that computers and emails had brought enabling important business to be transacted between meetings, making decisions electronically and, where necessary, casting votes.
- Council had traditionally assembled 3 times each year, with one session in each academic term. As a result of Zoom and experience during the past year of lockdown, Council members have agreed to experiment with 4 meetings in 2022, two 'real' (circumstances permitting) and two virtual.
- Many BIOS activities had been able to continue almost unaffected by the pandemic. The already impressive statistics for the public use of the NPOR have actually shown an increase, no doubt due to the greater amount of time people were spending at home.
- Direct contact with our members (now supplemented by occasional special notices sent out on Mailchimp) had continued uninterrupted through the quarterly editions of the Reporter and the annual Journal.
- Our Publications team were also busy with the impending launch of Jim Berrow's new book on Nicholson which it was hoped to achieve at the Three Choirs Festival in Worcester.
- Organ builders had been able to continue working, so Casework has remained busy as our Casework Officer continues to monitor projects in which BIOS had an interest.
- The BIOS webstore, with orders coming in from all over the globe, had just enjoyed its busiest year ever, not least because of John Norman's decision to market his new book 'Organ Works' through BIOS, earning us commission on the large number of sales.
- Work had continued unabated on the Listing of historic organs and the inclusion on the 'At Risk Register' of important organs that are under threat.

- As part of the new initiative underway on the 'Directory of British Organ Builders', our member Paul Graham has made an impressive start on the task of collecting information to update the content of the 'missing' years since 1950 (though it will still be a while before the results can be made available on screen).
- The number of recordings available on the Historic Organ Sound Archive was gradually being increased, now that it is possible to include links to YouTube recordings
- The two areas badly hit by the pandemic have been the work of the Organ Archive and our programme of Meetings for members.
- Although the Cadbury Research Library was for a short while re-opened to researchers (but only those from the staff and students of the University of Birmingham), it has remained closed to the public for over a year now although the latest indication on their Website was that there might now be limited availability for the public to visit again.
- The Archive Committee has been able to meet, thanks again to Zoom, so work and discussion of policy and issues was able to continue.
- Following the cancellation of the last year's Bernard Edmonds Research Conference in Birmingham was held by Zoom in April 2021 consisting of 4 papers presented over the course of a Saturday morning.
- In conclusion, there were a great number of members who, in so many ways, played an active part in the administration and functioning of BIOS and its numerous activities. Over the years BIOS has demonstrated that it is an organisation that gets on and does things, and we are grateful to each and every one of them who plays a role in that.

The Report was accepted by the meeting.

4.2 Secretary's Report: The Report printed in the AGM Booklet was accepted by the Meeting.

4.3 Treasurer's Report:

4.3.1 *Presentation and approval of accounts for the period ended 31 December 2020:* The BIOS Annual Report and Financial Statements for the period ended 31 December 2020 were printed in the AGM booklet. This was in the prescribed format under the *Charities Act 2011*.

4.3.2 *Financial Review of the Year & Statement of Financial Activities* – Adrian Mumford drew attention to a number of salient points:

- it had been an unusual year but in financial terms had proved satisfactory since there had been some savings whilst income had held up
- the balance of £96,080 in Unrestricted Funds carried forward amply met our Reserves policy
- whilst it appeared that subscriptions had increased whilst membership numbers had remained the same, the Membership Secretary had chased outstanding subscriptions in late 2020 and some members had paid early for 2021 (our customary accounting policy was to show subscriptions received into the annual accounts for that year)
- the costs of the NPOR were being met substantially by the NPOR Fund with a small top-up from Unrestricted Funds.
- the Endowment Fund was well placed to support publishing ventures - the up-front costs of the forthcoming Nicholson book had been met by the Fund.

The Accounts were accepted by the Meeting.

4.3.3 *Appointment of an Independent Examiner:* The appointment of Jonathan Hunt as Independent Examiner for 2021 financial statements was approved by the Meeting.

4.3.4 *Subscription Rates:* Given the reserves in Unrestricted funds, no changes were proposed.

4.4 Membership Secretary: David Shepherd's Report was printed in the AGM booklet. It was noted that very few members still had to pay their 2021 subscription.

The Report was accepted by the Meeting.

4.5 Publications:

4.5.1 Publications Officer - The Report was printed in the AGM booklet. Katie Pardee drew attention to 2 updates: (i) a proposal and costing for the digitisation of back copies of 'BIOS Reporter' (to enable these to be made available via the BIOS Website) was being prepared for Council to consider further, and, (ii) the Nicholson book was due to be sent to the printers the following Monday so that it would be available for the Three Choirs Festival (24 July to 1 August 2021) although the formal launch may need to take place later in the year.

The Report was accepted by the Meeting.

4.5.2 BIOS Reporter Editor's Report – Gordon Curtis's report was printed in the AGM booklet.

The Report was accepted by the Meeting.

4.6 Meetings Officer: Richard Hobson's Report was printed in the AGM booklet. Only 1 Meeting had taken place in 2020 before lockdown, Looking forward:

- Possible Research Conference Online in Autumn 2021
- Research Conference at Barber Institute (February 2022) - Contact needed to be established with the Barber Institute to see if they would be willing to take a booking.
- Lunch at the Grosvenor Chapel in November/December 2021.
- Blandford and Milton Abbey - It is thought that Milton Abbey School, like most schools, would not welcome unnecessary guests for the time being.
- OrganFest 2023 - It was the turn of BIOS to organise this event held jointly with the RCO and IAO. The preferred location remained Sheffield.

The Report was accepted by the Meeting.

4.7 Publicity: Christopher Gray's Report was printed in the AGM booklet.

The Report was accepted by the Meeting.

4.8 Information Services: The Chairman's Report on the *British Organ Archive ("BOA")*, Mark Venning's Report on the National Pipe Organ Register ("*NPOR*"), Anne Page's Report on the *Historic Organs Sound Archive ("HOSA")*, John Norman's Report on the *BIOS Website* and Melanie Plumley's Report on Social Media were all printed in the AGM booklet. In discussion of these Reports, it was noted that:

- On the BOA, as noted above, limited access might now be possible
- On the NPOR, whilst a final draft of the 'facelift' for the NPOR Website had been received there were still some technical issues that needed to be resolved. It was hoped that the development of the Website might include a location finder linked to GPS. George Bichard pointed out the necessity of ensuring that the basic function carried on working properly when extra features were added to it. On the NPOR, Paul Graham was working actively on updating the Directory of British Organ Builders (DBOB) from its present terminus of 1950.
- On HOSA, in response to a question from John Scott Whiteley, it was explained that the proposed HOSA scheme for Yorkshire had not proceeded because the Heritage Lottery Fund did not show any interest in the initial bid made for funding. George Bichard expressed concern about whether recordings of historic organs being uploaded onto YouTube were compressed thus reducing the quality of the sound. He also raised the possibility of making available recordings which would illustrate the sounds of individual organ stops in a systematic way. The latter seemed more appropriate for the Website and George was asked to contact John Norman (the Webmaster) with this suggestion.

The Reports were accepted by the Meeting.

4.9 Casework Officer: Andrew Hayden's Report was printed in the AGM booklet. The Casework Officer had signified his intention to stand down from the role at this AGM and was thanked for everything he had achieved in carrying out the role. Council would be considering how to find a replacement.

The Report was accepted by the Meeting.

4.10 Committee for the Listing of Historic Organs: John Rowntree's Report was printed in the AGM booklet.

The Report was accepted by the meeting

4.11 Historic Organs at Risk Register: Jonathan Goodchild's Report was printed in the AGM booklet.

The Report was accepted by the meeting.

4.12 Heritage Adviser: Jeffrey West's Report was printed in the AGM booklet.

The Report was accepted by the meeting.

5. Proposed New Category of Joint Membership

Council had proposed a new category of membership for 2 people living at the same postal address (i.e. a basic subscription plus £10 for the second person but receiving single copies of publications). The Notice of the AGM had previously asked that Voting Form be returned before the AGM or posted before the date of the AGM. It was confirmed that it would be acceptable to submit Voting Forms after the AGM. The Ballot would take place next week and the intention was to announce the result then.

6. Proposed Revision of 3rd Aim of BOIS

4 Options had been set out in the Voting Paper. As with Item 5, the results of the Ballot should follow in the next week.

7. Elections

The following election of Officers and Ordinary Members of Council was set out in the Notice of the Meeting published in BIOS Reporter (May 2020): Chairman, Publications Officer and 2 Ordinary Members of Council.

Since only 1 nomination had been received for Chairman, 1 nomination for Publications Officer and 2 nominations for Ordinary Members of the Council then, in accordance with the Constitution, the following elections were made:

Chairman: Alan Thurlow (proposed by Mark Venning, seconded by Colin Menzies);

Publications Officer: Katharine Pardee (proposed by David Baker, seconded by Melvin Hughes);

Ordinary Members of Council:

- Gordon Curtis (proposed by Philip J Wells, seconded by L Carrick-Smith);
- Jeffrey West (proposed by Andrew Hayden, seconded by Melvin Hughes).

8. Any Other Business

Everingham Chapel Organ - John Scott Whiteley had given notice of his wish to bring to the attention of the Meeting the difficult state of affairs regarding the organ by Charles Allen dating from 1839¹ in the Chapel of the Everingham Estate, Yorkshire. The new heating in the Chapel had rendered the organ unplayable. He had attempted to obtain grant monies for restoration of the organ but had not been successful. The National Lottery had recently given a grant for the Chapel roof and John intended to pursue with them the possibility of a grant for the organ. However, the difficulty of making use of the organ and staging events of benefit to the public in this remote location suggested that the chances of success were slim. The Chairman indicated a willingness to write a letter of support from BIOS for any grant application made. Martin Renshaw owned a Charles Allen organ dating from the 1830s, which was currently on loan to a London Church, and offered to visit the Everingham organ.

9. Close

David Patrick, on behalf of the Meeting, thanked the Chairman for steering the Meeting.

AGENDA ITEM 3 – MATTERS ARISING

¹ NPOR N14981 - Listed Grade 1

AGENDA ITEM 4 - REPORTS

CHAIRMAN'S REPORT (Agenda Item 4.1)

Happily, the year has seen the beginnings of a return to something approaching normality. A turning point came in April when, for the first time since January 2020, members of Council were able to meet together in London for a 'real' meeting. Zoom sessions have served us well in the intervening time, but nothing is quite the same as the ability to discuss issues in person and having the chance to interact with each other before and after the session as well as during the break for lunch. Thanks to the work of our Meetings Officer, Richard Hobson, we did manage to attract a small gathering of members for the Christmas Lunch at the end of November but, that apart, the coming AGM will be our first meeting of members since the Bernard Edmonds conference at the end of February 2020. We realise that many members live too far away for attendance to be feasible, and that there are others who for understandable reasons are still reluctant to travel, but we are hoping for a good turnout on 25th June, with the opportunity also of hearing the recital by our member Christopher Herrick. We also hope that members will be keen to support the 'Herschel' day in Bath later on in the year.

Two significant highlights of the past year, mentioned in relevant reports elsewhere, have been the completion of the project to update and modernise the appearance of the NPOR, making it more user-friendly when viewed on the small screens of smartphones, and also the publication of Jim Berrow's book on John Nicholson. BIOS thanks and congratulates those who have been responsible for bringing these to fruition. The NPOR update has been a long time in the planning, but the feedback from those using it indicates that the changes have been widely welcomed: our thanks go to Andrew Macintosh, NPOR Manager, who acted as the link between the NPOR Committee and the web provider. On the Publications front, the encouraging sales of Dr Berrow's book have been a great boost to the continuing success of the BIOS Webstore, and we are already at the stage of needing to consider our first reprint. Entering the world of publishing has been something of a challenge, but we learn by experience. Council remains keen to develop this aspect of our work and to promote academic books which fulfil our charitable remit to 'educate the public'. We congratulate Dr Berrow, Dr Katie Pardee and her team on their success in producing a volume which has received high praise from the reviewers.

As always, the continuing success of BIOS relies on the hard work and dedication to the task of a very committed team, who are a constant delight to work with. BIOS is a relatively small organisation with just over five hundred members. Of these, around thirty carry the main burden of responsibility for the central administration (the Secretary, Treasurer and Membership Secretary) as well as the specialised areas of the NPOR, Casework, Publications, the Listing of organs, the At Risk Register, the Historic Organs Sound Archive, the Organ Archive, and Meetings. Without these people BIOS could not function as it does. However, as we all get older, it is vital that we recruit those of a younger age to take on responsibility for the future. At the moment we have one unfilled post - that of Casework Officer - and one post shortly to become vacant when member Tim Gray steps down as our NPOR Fund Co-ordinator. As I mentioned in the *Reporter*, the Fund Co-ordinator is a post which can be done entirely from home and does not involve attending meetings. The Casework Officer is a more major role, but a vital one in terms of our important work as an Amenity Society. For the moment, and since the retirement of Andrew Hayden from the post, the Secretary and I are handling casework referrals between us, but this is not ideal for the longer term. If any member is interested in finding out more about what is involved in either of these roles may I invite you, please, to be in touch with me.

I would like to end this year's report with special mention of the contribution made to BIOS by John Brennan over very many years. John has overseen the printing and production of every annual BIOS *Journal* since the very first one, but he has decided that the time has come to draw stumps. He has kindly given us good notice that at the end of this year the 2022 *Journal* (Volume 46) will be his last. The quality, design and production of these volumes, plus the high standards he has always set for style and consistency in the presentation of the text, are legendary and have won high praise for BIOS in academic circles. There will be a time in due course for more formal thanks to be expressed to John for all that he has done for BIOS, but in the meantime may I on behalf of us all express our appreciation and admiration for his tremendous efficiency and the quiet and

gentle way in which, year after year, he has got on with this important task. John will be a hard act to follow, but I can report that Dr Pardee and her publications team are progressing well with the task of identifying a worthy successor. From all of us, John. a very sincere thank you!

Alan Thurlow

SECRETARY'S REPORT (Agenda Item 4.2)

Council 'met' by Zoom Video Conferencing three times during the year under review.

The Committee for the Listing of Historic Organs Committee met on three occasions, once prior to each Council meeting.

The Joint Management Committees for the National Pipe Organ Register (NPOR) met twice during the year.

The Joint Steering Committee for the British Organ Archive (BOA) met twice by Zoom.

Melvin Hughes

TREASURER (Agenda Item 4.3)

(See pages 10-13)

Adrian Mumford

**The British Institute of Organ Studies
Annual Report and Financial Statements
for the year ended 31 December 2021**

The British Institute of Organ Studies (Registered Charity number 283936) exists to advance the education of the public in and promote the study of and research into the development of the organ and its music in all aspects and, in particular, the development of the organ and its music in Britain and to publish the useful results of any research. Also, to promote the preservation and restoration of historic organs in Britain for the benefit of the public generally in the manner of an amenity society.

Council

During the year the following served on the Council:

Alan Thurlow (Chairman)	Richard Hobson
Melvin Hughes (Secretary)	Christopher Gray
Adrian Mumford (Treasurer)	David Shuker
David Shepherd (Membership Secretary)	Jeffrey Williams
Andrew Hayden (until July 2021)	Gordon Curtis
Colin Menzies OBE	Jeffrey West
Katharine Pardee	Martin Renshaw (co-opted until July 2021)
Mark Venning	

The Council met three times during the year, all using Zoom.

Independent Examiner

Jonathan Hunt

Bankers

CAF Bank (Charities' Aid Foundation), Kings Hill, West Malling, Kent
Nat West Bank, Durham

Investment manager

CCLA Investment Management Ltd. 80 Cheapside, London EC2

Reserves Policy

The trustees have reviewed the charity's need for reserves in line with the guidance issued by the Charity Commission: they believe that it is prudent for the minimum level to be the equivalent of a 3-year moving average of annual subscription income. Additional designated reserves may be held from time to time when significant future events or projects are anticipated.

Financial Review of the Year

In a second unusual year, it is reassuring that net incoming resources overall were strongly positive. Income from unrestricted funds – over three-quarters of which comes from subscriptions plus gift aid – very comfortably covered day to day expenses. Most costs were similar to those of prior years, the largest being for the Reporter and Journal. As Council and HOLS (Historic Organ Listing Scheme) meetings were undertaken using Zoom, travel and meeting room costs were saved while there were no British Organ Archive costs as Covid-19 restricted activity. Since 2014, expenditure for the National Pipe Organ Register (NPOR) has gone through a Restricted Fund relieving Unrestricted Funds which have consequently grown to £104,729 (2020: £96,080), comfortably meeting the Reserve Policy and amply covered by funds invested (valued well above cost) and money at the bank. Although membership numbers have remained essentially steady, income is accounted for when received, and the Membership Secretary was especially active in collecting late subscriptions for the current year at the end of 2020 resulting in the total figure for that year being inflated.

There are three Restricted Funds – HOSA (Historic Organs Sound Archive), Endowment and NPOR. With a few Leffler manuscript and disc sales in the year, after adding attributable investment income, the HOSA account has grown to £7,880 (2020: £7,600). Income to the Endowment Fund comprises investment income (£590) and sales of the Freeman and new Nicholson books totalling £6,120: all costs have been written-off in the year, totaling £4,139, and £1,718 charged to the fund for digitizing past copies of the Reporter. This left the fund slightly up at the year end at £34,571 (2020: £33,718).

The most active Restricted Fund is in respect of the NPOR, recording directly attributable costs and income. Around 90 individuals (both members and non-member users) and Organists' Associations made donations during the year all of whom have been thanked. Disappointingly, the number of donors has reduced again in the year (from a high of 140) with a consequential income reduction although the fund was topped up by a transfer of £2,000 from unrestricted funds. It is hoped that the number of Standing Orders may grow, even for modest amounts, helping to ensure a sustainable future income stream. Nevertheless, annual NPOR costs of around £9,000 per annum will remain a challenge.

Independent Examiner's Report to the Trustees of the British Institute of Organ Studies

I report to the Trustees on my examination of the accounts of the British Institute of Organ Studies (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

The charity trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination.

To enable a proper understanding of the accounts, I draw your attention to Note 1 regarding the accounting for Members' Subscriptions.

I confirm that no material matters have come to my attention which gives me cause to believe that in, any material respect:

1. the accounting records were not kept in accordance with section 130 of the Act; or
2. the accounts did not accord with the accounting records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Subject to the matter mentioned above, I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jonathan Hunt FCA
London, dated 22 January 2022

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31st December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total funds 2021 £	Total funds 2020 £
Incoming Resources :					
Subscriptions	1	17,936		17,936	22,093
Sales	2	1,803	6,268	8,071	1,121
Investment Income		1,669	827	2,496	2,475
Conferences	3			0	913
Tax recovery on Gift Aid		2,738	1,011	3,749	4,314
Donations			7,044	7,044	7,330
<i>Total Incoming Resources</i>		£24,146	£15,150	£39,296	£38,246
Resources Expended :					
BIOS Journal		6,633		6,633	6,375
Reporter		3,922		3,922	4,564
National Pipe Organ Register			8,795	8,795	9,350
British Organ Archive				0	
Council & sub committees		126		126	236
HOLS and surveys		298		298	370
Bank charges		632		632	396
Conferences	3	(1,260)		(1,260)	770
Publicity and website	4	2,204		2,204	3,126
Insurance		677		677	740
Other costs	5	265	5,857	6,122	310
<i>Total Resources Expended</i>		£13,497	£14,652	£28,149	£26,237
Net incoming resources		10,649	498	11,147	12,009
Transfer of funds (to NPOR)		(2,000)	2,000		
Balance brought forward		96,080	47,347	143,427	131,418
Balance carried forward		£104,729	£49,845	£154,574	£143,427

BALANCE SHEET as at 31st December 2021

	Notes	2021	2020
Current Assets			
CCLA Investment Fund Units	6	55,000	55,000
Short term deposits and Cash at Bank		95,275	85,668
Short term creditors		(200)	(2,004)
Debtors and prepayments	7	4,499	4,763
Net Assets		£154,574	£143,427
Funds			
Unrestricted General Funds		104,729	96,080
Restricted Funds	8	49,845	47,347
Total Funds	8	£154,574	£143,427

Notes to the Accounts

1. Accounting Policy

The financial statements have been prepared in accordance with ‘Accounting & Reporting by Charities: Statement of Recommended Practice,’ applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)). Accruals accounting is adopted except for subscriptions which are accounted for on a received/banked basis, a methodology that means receipts can include subscription income relating to a prior year and future year.

2. Sales

Under Unrestricted Funds, this relates to sales of BIOS Journals (current and back numbers) and commission on the sale of third-party publications - webstore being used as a conduit for publications of interest to members and relevant to the charitable aims of BIOS. The £6,268 in Restricted Funds represents the gross value of book sales, essentially the new Nicholson book and ‘In Search of Organs’. Costs of all books have been fully written-off.

3. Conferences

Conferences are budgeted to end up on the right side of break even, hence rarely have an effect on the ‘bottom line’. There have been none during the year (the AGM being conducted on Zoom). However, a provision in respect of anticipated 2018/19 Conference costs which never materialized, previously debited as a cost, has been written back.

4. Publicity

Publicity costs include £308 for website revisions and maintenance, and £1,896 for the cost of advertisements in related publications.

5. Other Costs

In Unrestricted Funds, this largely relates to our annual subscription to the Heritage Alliance and in Restricted Funds, the full cost of the Nicholson book (£4,139) and BIOS Reporter digitization (£1,718).

6. Investments

Charities Investment Fund Units held through CCLA are shown at cost. The gross dividend yield slipped slightly to 2.75% (2020: 2.84%) while there was a market value gain – after something of a roller-coaster during the year – finishing at 31 December 2021 at £97,671 (2020: £85,878) in line with the overall strength of the stock market.

7. Short term debtors and creditors

In debtors, £3,750 relates to tax recovery on Gift Aid (received January 2022) plus a prepayment in respect of the NPOR. There is a small creditor in respect of book mailing costs.

8. Funds

Restricted Funds are those which are to be used in accordance with specific limitations set by the BIOS Council and analysed herewith:

	1/1/21	Income	Expenditure	Transfers	31/12/21
<i>Unrestricted Funds:</i>	£96,080	£30,196	(£19,547)	(£2,000)	£104,729
<i>Restricted Funds:</i>					
HOSA and Leffler	£7,600	£280	£0		£7,880
Endowment	£33,718	£6,710	(£5,857)		£34,571
NPOR	£6,029	£8,160	(£8,795)	£2,000	£7,394
Total Funds	£143,427	£45,346	(£34,199)		£154,574

Funds are represented by pooled assets held as CCLA Investment Units, cash on deposit and at bank.

MEMBERSHIP REPORT (Agenda Item 4.4)

As is customary, I must start by thanking those members who have made sure that their current year's membership has been paid promptly, by whatever means is convenient to them. The renewal process is easy; subscriptions become due on January 1st in any calendar year, and can be paid by cheque, standing order, direct bank transfer, or via PayPal from the BIOS website.

Towards the end of 2021 I sent out a subscription reminder for the 2022 subscription, encouraging members to pay promptly. This resulted in a number of early subscription payments, for which both I and the Treasurer were very grateful. Another reminder, this time to late-payers, was sent out by email and letter in late March 2022, and has yielded results. At present, (05/22), only 35 outstanding 2022 subscriptions remain unpaid.

The pruning of the database has seen the removal from mailings of a number of 'lapsed' members, 507 BIOS members and institutions currently receive publications, 12 less than last year's figure. During 2021, as is usual, a number of members moved from the 'ordinary' membership category to that for 'retired' members. We welcomed 15 new members during the whole of 2021, and, since the beginning of 2022 up to 1st May, another 7 have joined us. Since the last AGM list we were sorry to hear of the deaths of members Michael Toll, Roger Fisher, Martin Charlton, Revd Jonathan Boston, Dr Peter Chatfield, Dr Michael Sayers, Dr Francis Jackson, Alfred Champniss, and David Frostick.

David Shepherd

PUBLICATIONS OFFICER REPORT (Agenda Item 4.5)

The Publications arm of BIOS continues to be healthy and active. In the long pandemic period it was one area that did not suffer: if anything, many hours of enforced home-time in front of a computer allowed a number of projects to come to fruition.

SPECIAL PUBLICATIONS: In the late summer of 2021, BIOS published Jim Berrow's book on the Nicholson firm of organ builders. A project like this relies for its success not only on the gifts of the author, but also on the hard graft of the people working behind the scenes: the preliminary readers, the book designer, the marketing person, and many others. Given that nearly all these people are volunteers, a handsome and successful outcome such as the Nicholson book is something of which BIOS can be proud, and I thank all those who have contributed to its success.

Currently in progress is Nicholas Plumley's magisterial book on Walker, on which we are working hard to publish as soon as possible.

As BIOS Chairman Alan Thurlow has reiterated, publishing material of interest to the BIOS membership, especially material which might not be picked up by a more generalised press, is core to the BIOS mission, and we look forward to producing more books, as time, energy, and funding allow.

JOURNAL: JBIOS 45 (2021), edited by David Baker, was delivered to the membership in late 2021. This is the second fully peer-reviewed issue, and many thanks are due to David for developing the sequence of tasks into the smooth process that it is becoming.

JBIOS 2022, edited by Nicholas Thistlethwaite, is on schedule.

JBIOS 2023 is being edited by David Ponsford.

JBIOS 2022 is John Brennan's last issue, and we owe him a huge debt of gratitude for the beautiful work he has done over the entire history of BIOS. The time, effort, care, and creativity he has put in to every single issue is visible on each page, yet is something which most people are unaware of. BIOS should be extremely grateful to John for giving it such a handsome, professional, and stylish public face for so many years.

A new book designer has been invited to design the Journal along the same lines as what John Brennan has produced for so long. This book designer is the same person who has taken on production of BIOS' special publications. The first Journal under the new "regime" will be JBIOS 2023.

REPORTER: Tremendous thanks go, as always, to Gordon Curtis, editor of the *Reporter*, for all his hard work in producing BIOS' informative and attractive newsletter. His report can be found elsewhere in this booklet.

We are very pleased to announce that, thanks to the hard work of David Shuker, the *Reporter* has now been digitised, and by the time you read this, should be available to read on the BIOS website. Thanks for their work on the website end to John Norman and Doug Levy.

K. Pardee

BIOS Reporter Editor's Report

The usual pattern of publication was continued this year resulting in a total of 96 pages, a slight reduction on the previous year. The approximate cost of production and mailing was £2.20 per copy and the print run 540.

The percentage of space occupied by the various items was approximately:

	2021		(2020)
Council business	36		(32)
Meeting reports	1		(4)
Members' news and letters	15		(14)
Articles		27	(27)
Reviews	14		(14)
Future meetings	3		(9)

Cancellation of meetings due to the Covid-19 outbreak accounted for the decreased space given over to Meeting Reports and Notices but other categories showed little change.

The editor is grateful to all those who have contributed copy for the *Reporter* and also to those who have supported its production in other ways throughout the past year.

Gordon Curtis

MEETINGS OFFICER REPORT (Agenda Item 4.6)

No meetings have been held since the last AGM in 2021.

The next day conference will be:

Celestial Harmonists – Music and the Herschels

Date: Friday 30th September 2022 **10.30 for 11.00**

Venue: The Museum of the Building of Bath (the former Countess of Huntingdon's Chapel)

Looking further forward, we hope that a Bernard Edmonds Research Conference can be held in 2023, though it cannot take place at the Barber Institute which will probably be closed for engineering works.

Richard Hobson

PUBLICITY (Agenda Item 4.7)

We continue to advertise regularly in 'Choir & Organ' and 'Organists Review', and also in other occasional publications such as the 'London Organ Guide'. It remains difficult to generate specific advertisements for conferences given the lead time for publication specified by the Journals, however we promote the website as the portal for finding out what is going on. We are currently promoting Jim Berrow's new book on Nicholson, which strengthens BIOS's publishing output, and further volumes by other authors are expected.

We are looking at further ways to promote our activities, particularly through Social Media, and are encouraging links into other advertising through similar heritage-based organisations who share our aims.

Christopher Gray

INFORMATION SERVICES: BOA/NPOR/HOSA/WEBSITE/SOCIAL MEDIA (Agenda Item 4.8)

British Organ Archive

Although as the pandemic gradually recedes some restrictions to access are still in place, arrangements at the Cadbury Library are gradually returning to normal. Any member wishing to visit and consult the Organ Archive in person is advised to consult the Cadbury website to check the up-to-date arrangements for booking a visit. Meanwhile the Cadbury staff continue to provide answers to email enquiries and to deal with orders for reprographics. The Archive Committee has continued to meet on a six-monthly basis to review the situation and make plans for the future. As always, we express our gratitude to Ivan Frlan, the staff member with particular responsibility for oversight of the Organ Archive, for her efficiency and hard work on our behalf behind the scenes.

During the course of the year the Cadbury Library notified BIOS that the space allocated to the Organ Archive is now full. This has been expected for some time, and of course presents us with a challenge, but such limitations are an issue which affects an increasing number of libraries up and down the country. Exceptions to 'closed' are for example that new issues in collections of periodicals that we take, such as our own *Reporter* and *Journal*, will continue to be housed. Also, within reason, new space will be found for any new material coming to light that belongs to a collection already housed in the Archive, in order to keep that collection complete as an entity.

With the help and advice of the Cadbury, the Committee is giving thought to the position. We can review the existing contents we hold in order to ensure that there is no unnecessary duplication. In some instances, we may be able to free up space by transferring existing material we hold to another library, where there is appropriate reason to do so. Council has recently agreed, for example, for our archives of the Nicholson & Lord partnership to be transferred to the Worcester Archive to be placed alongside the Nicholson records held there. Another possibility for freeing up space may be to move some of the material that is less likely to be consulted to specialist off-site storage from which, if required, it can at any time be called back if required for consultation. The Royal College of Organists is already doing this with part of its own Library now that the space allocated to them at the Birmingham City Library is fully taken up.

A third possibility is that of digitisation of records. The Committee is particularly interested in exploring this avenue in respect of our large holding of drawings from the firm of Hill, Norman and Beard. These occupy a considerable amount of space in our collection, but digitisation would have the advantage that they could be made available to researchers for online consultation, with the originals then be allocated to off-site storage. This would be a costly exercise, but would immediately open up space for further onsite acquisitions to the Archive. It is a project which might possibly attract grant aid from funds that are keen to support digitisation, but could also be a scheme that funded by the use of some of our accumulated reserves.

*Alan Thurlow
Chairman, The Joint Steering Committee*

National Pipe Organ Register

The National Pipe Organ Register is one of BIOS's most important activities. It is owned by BIOS, and hosted and managed on our behalf by the Royal College of Organists. Its operation is overseen by a Joint Management Committee of both bodies, which meets twice a year.

The Joint Management Committee met on 25th May and 30th November 2021. Its members are Alan Thurlow (BIOS Chairman), Melvin Hughes (BIOS Secretary), Mark Venning (BIOS Council link), Matt Dixon (BIOS technical adviser), John Norman (BIOS Council), and Andrew Macintosh (RCO Manager).

In October 2021 we were much saddened by the unexpected death of our colleague Dr Mike Sayers, a founding father and tireless champion of the NPOR, who brought the database into being in 1987. He continued to play a major role in its technical maintenance and development until 2019, when he handed over to Matt Dixon but remained a wise and valued member of our committee. This is a truly remarkable record of service to the NPOR, BIOS, and the wider organ community.

1. **Editorial matters.** The balance between submissions and editorial completions is well under control: there were 145 outstanding submissions at the end of 2021, 85 of which were with editors for attention. This happy situation is a great credit to our editors, and to Andrew Macintosh who both organises the flow of work and makes a significant contribution himself as an editor. An additional editor is being trained.

The NPOR continues to be well used. In the month of April 2021 the number of searches peaked at no fewer than 68,000, and there were over 60,000 in January 2022.

2. **Finances.** The cost of running the NPOR in 2021 was £8,795. As ever, the NPOR Appeal plays a major part in defraying this cost. There has been a significant drop in individual donations via the website since the start of the pandemic, but the number of standing orders has remained gratifyingly stable, and 2021 income was close to that for the previous year, at £8,055. More support is still needed: **regular users of the NPOR are encouraged to take out a standing order** if they have not already done so.

Donations continue to be meticulously managed by Tim Gray, the appeal co-ordinator. He will be retiring next year, and we are anxious to recruit a successor for this important role, which can be carried out entirely from home. **Please contact the Chairman if you think you might be able to help BIOS and the NPOR in this way!**

3. **NPOR website development.** The new design, ordered in June 2018 but much delayed, was finally launched earlier this year (2022), and I hope BIOS members will agree that it has been worth the long wait. Apart from an improved appearance, the main benefit is improved access from smartphones and other such devices.

4. **Directory of British Organ Builders (DBOB).** Paul Graham has been making significant progress in bringing the entries for companies up to date. The IBO has kindly agreed to encourage its members to provide information.

Mark Venning
NPOR Liaison

Historic Organ Sound Archive

Now that normal activities have resumed it is hoped that informal discussions with colleagues will eventually lead to some fresh recordings, initially in Dorset.

Meanwhile new postings to the HOSA YouTube channel include four tracks from a professional recording of the restored H.C. Lincoln organ in Thaxted Church made in 2016, used by kind permission to acknowledge the 200th anniversary of the building of the organ in 1821. Music by Theophania Cecil, William Russell and J.P.E. Martini played by Anne Page

Anne Page
Curator of HOSA

BIOS Website

There have been no major changes to the BIOS website in the past year. The events pages have been idle as a result of the Coronavirus pandemic.

Webstore

James Berrow's book 'The Making of an English Organ Builder – John Nicholson of Worcester' is available from the webstore. Additional material will be accessible on-line from the website.

National Pipe Organ Register

The 'front-end' appearance of the NPOR website has been redesigned. It is hoped that members will find it easier to read and to use.

Back copies of BIOS Reporter

It is planned that digitised back copies of BIOS Reporter will be available on the website.

Software problem

The second page of the Events section of the website currently appears blank. The information is there but is not visible! Our service provider is attempting a cure, but so far without success. Relatively unexplored pages of the website may be worth the attention of members. Have you looked at the index and pages of 18th century organ registrations? or the 'Restoration Successes' pages (with sound files)? or David Wickens data on pipe markings? Or the details of Conservation Guidance

John Norman

Social Media Report

I last reported on the social media activities of BIOS in December 2020 and this report covers the 12 months to the end of December 2021. My aim has been to promote BIOS by way of the Twitter channel (@tweetingBIOS) and the Facebook page (www.facebook.com/BritishInstituteofOrganStudies). While the BIOS webpage focusses on BIOS events and business, the social media has a wider remit and includes diverse non-BIOS news and events that are likely to be of interest to those who care about pipe organs. Anything that is clearly commercial advertising is not generally favoured and overtly commercial comments may get removed, though such boundaries are not always easy to determine.

Since the coming of 'the plague' there has been a sparsity of BIOS meetings to promote and document but both the Facebook page and Twitter feed continues to have a large number of followers, many of whom seem not to be BIOS members. Our Twitter followers have grown in number by over 20% since December 2020 to 742 and Facebook is followed by 1,876 people. BIOS posts are frequently shared into other groups both through my personal membership of those groups, and by the groups themselves. This results in posts often being seen by many thousands of people around the world.

Social media is used by people to contact BIOS on a range of matters including our trading activities, joining BIOS, looking for organ tuition and guidance of other types including restoration projects. Answers are generally provided within a day or so and often within only an hour or two. If input is needed from BIOS officers, messages are relayed as appropriate.

It is usual for the same content to be published on Facebook and Twitter, though the latter often requires content to be précised. Many in today's audience need an image to attract attention to the posting. I do urge all people interested in BIOS topics to follow both our Facebook and Twitter feeds, the latter being viewable on the homepage of the BIOS website. Facebook posts can be viewed without needing to be a Facebook user. Suggestions for material to be included are welcome from all quarters as it is vital to have regular fresh content to keep social media channels vibrant.

Melanie Plumley
BIOS Social Media Manager

CASEWORK OFFICER'S REPORT (Agenda Item 4.9)

During the course of the year, Andrew Hayden, stood down as Casework Officer and since then we have been doing our best to make responses where appropriate to controversial schemes and any approaches or information that comes our way. Among the cases during the year have been:

St Thomas of Canterbury, Goring N09545

The parish submitted a revised stop-list which suggests that the various concerns raised have been listened to though with important exceptions e.g. E H Suggate's experimental Tierce Mixture which would result in a complete loss of identity and purpose, and the make-up of a proposed Pedal Trombone, its treble provided by the Great Harmonic Trumpet.

St Dunstan, Edge Hill N10819

BIOS has expressed its extreme concern at the loss of such an important piece of our national musical heritage but, in the absence of any viable alternative in this country at this moment has stopped short of declaring its objection to the organ's relocation. The Chancellor was asked and in due course, in granting the Faculty, directed that the purchasers/restorers to prepare a professional Conservation Record and Report of the restoration and installation in its new home in New York, and that subsequently a copy of the Report be required to be deposited at the British Organ Archive which is housed in the Cadbury Research Library at the University of Birmingham.

St Clement's Congregational Church, Ipswich V00319

The building was up for sale and interest has been expressed by the University of Suffolk.

St Peter & St Paul, Newport Pagnell N09608

Although BIOS was not party to this particular case, the judgment is of interest. The Chancellor made specific reference to BIOS as a required consultee at such times as the removal and disposal of the pipe organ might be contemplated including in the context of any proposals for the reordering of the church building, their nature and justification.

The Chancellor granted a faculty, subject (inter alia) to a condition that the parish should maintain, insure and use its best endeavours to keep the pipe organ playable for as long as the electronic organ remains in the church. The judgment cites numerous other judgments relating to the replacement of a pipe organ with an electronic organ, and discusses the factors which should and should not be taken into account in reaching a decision.

Survey of Churches vested in Church Conservation Trust (CCT)

This had revealed much of interest, not least the number of free reed keyboard instruments residing in out-of-the-way country churches. Organs were identified for further investigation and possible consideration for listing. The exercise has enabled the NPOR to be updated since quite a few of the surveys originate from a time before the CofE divested itself of the properties.

Holy Trinity, Deanshanger, Northamptonshire D03367

This is one of the largest Scudamores built, with a Pedal Bourdon, apparently untouched apart from having been 'decorated' by some ladies of the parish in the 1970's. The organ could be under threat though the Diocese has said it may not be removed though we understand it might be resited within the building.

Bangor: St Mary

The organ was dismantled and removed from the church by local amateurs and in essence disposed of. The case featured in Private Eye and has given them that news in case they wish to do a 'follow-up' about the matter in a forthcoming edition.

Gloucester Cathedral

Proposals for the overhaul of Gloucester Cathedral organ were passed on to us for comment by the Church Buildings Council.

Margate: Royal Sea Bathing Hospital Chapel

BIOS received an enquiry from a German organ builder - Oliver Schulte of Orgelbau Schulte who wished to express an interest in the Father Willis organ on behalf of a moderate size chapel in Mainz that is seeking a new instrument. Herr Schulte was advised that:-

a) there remained a 'stand-off' between the property developers, who wish to convert the inside of the building into residential units, and the local amenity societies who wish the chapel to remain intact and available for community use.

b) the chapel is a Listed building, containing fine stained glass in the windows as well as the uniquely designed Father Willis organ. The building cannot be altered without Listed Building Consent. No consent is in place, and the organ cannot be moved until such time

as consent may have been forthcoming.

c) the expressed view of BIOS to the planning authorities is that i) given the uniqueness and site-specific nature of the design, the organ should if at all possible be restored in situ and used for community purposes: ii) if it is not possible for the organ to be retained, our first priority is that a new home should be found for it in this country.

Holy Trinity, Over Worton

The proposed specification of work included bringing back into use the additional extra bass notes on the Great manual. The organ has a full-length pedal board (coupled to the keyboard), but no pedal pipes. The presence of the low notes on the Great keyboard would therefore add a certain amount of gravitas to the body of sound. Whilst provision for these extra notes still exists in the action and on the soundboard, the scheme necessitated new keys at the bottom of the keyboard and new pipes on the soundboard. As such it would not in toto be a full historic restoration, but would certainly be a feature of interest.

Dr Alan Thurlow & Melvin Hughes

COMMITTEE FOR THE LISTING OF HISTORIC ORGANS

The Committee has met on three occasions over the past year. Meetings have been held via Zoom which has enabled applications to be assessed without delay in this still less than easy period. The experience of considering applications via Zoom has been positive in reducing lengthy travel to meeting for some members, but there is a loss in terms of personal interaction in discussion.

The principal result of the meetings can be seen in the organs which Council have approved for Listing, fourteen in number. The details of these are published in the BIOS Reporter.

The Committee has maintained a close working relationship with the Historic Organs at Risk Scheme

I continue to urge BIOS members to propose organs for listing - many significant historic organs remain unlisted in all churches as well as in public and private buildings and in religious houses. I cannot stress too strongly the importance of members being pro-active in this activity.

In stressing the importance of proposing instruments for listing it is, however, essential to note the criteria and procedures involved.

I would wish once again to pay tribute to the care and thoughtfulness and efficiency of Jeffrey Williams, as Secretary, and to express my thanks for support, assiduity and expertise of the Committee members - Dominic Gwynn, Dr Andrew Hayden, Matthew Hynes, Colin Menzies and David Wood, coupled with the always thoughtful input of the BIOS Chairman, Dr Alan Thurlow. I must also thank David Shuker for his help setting up Zoom meetings and to Jeffrey Williams and all the Committee for enabling the Zoom meetings to run so smoothly.

In conclusion, it is with great sadness that the Committee heard of the recent death of David Frostick. His contribution to the Committee has been invaluable, bringing his rich experience and expertise, as also his crisp wit to meetings, and being always conversant with the issues before the Committee. Most of all he will be missed for his presence - simply kind and thoughtful.

Dr John Rowntree

Chairman, Committee for the Listing of Historic Organs

HISTORIC ORGANS AT RISK REGISTER (Agenda Item 4.11)

In 2021 there were two applications for the inclusion of an organ on the Register. Both were approved by the Council: Parkstone, St Dunstan and Cornholme, St Michael and all Angels.

The organs at Bangor, St Mary, Totton, St Winfrid and Edge Hill, St Dunstan were removed from the Register during the year.

At the end of 2021 there were eight organs on the Register:

Place	Date added	Organ	NPOR	Listed
Margate, Royal Sea Bathing Hospital	September 2016	Willis 1888	N14623	Grade I
Cambridge, St Andrew the Less	April 2017	c. 1856 Dawson, 1885 Miller.	N05165	Grade II
Devizes St Mary	June 2018	Sweetland 1855	N08432	HOCS
Tollington Park, St Mark	June 2019	Gray & Davison 1849, 1877-9	N16847	Grade II*
Ipswich, St Clement's Congregational Church	October 2019	Bishop & Son 1909	V00319	Grade II
Edge Hill, St Mary/All Saints	September 2020	Bewsher and Fleetwood 1825-45	E00369	Grade I
Parkstone, St Dunstan	May 2021	Compton 1931	N07503	Grade 1
Cornholme, St Michael and all Angels	September 2021	Conacher 1904	N10885	Grade II

Jonathan Goodchild
Co-ordinator, Historic Organs at Risk Register

BIOS HERITAGE ADVISER (Agenda Item 4.12)

In addition to heritage issues arising from everyday casework and advice-giving, three topics considered in the course of 2021 stand out as being of particular interest and some importance.

The first takes the form of a desk-based survey of organs vested in the Churches Conservation Trust. As part of the 'contents' of a church, organ(s) in churches that have been approved for vesting pass, with the church, to the CCT at the time of closure. Thereafter, responsibility for the care of a vested organ lies with the Trust which in turn, manages proposals for the future use, care, and maintenance of a vested building. Our interest in vested churches stemmed from recent casework which not only revealed the nature and extent of the CCT 'collection' of organs, but which also pointed up the possibility that a BIOS listing has potential to increase the overall heritage value of a vested church. Inevitably, perhaps, our survey revealed that the CCT also has a few instruments that are neither historic nor, indeed, are they pipe organs, but free-reed instruments which are no less worthy of consideration for listing by BIOS. By extending our review of the information available on vested organs to the Trust's entire estate, we became aware of the frequent omission of organs from statutory lists and noted occasional inaccuracy or inadequacy among the entries on the NPOR. In consequence, we produced an overview document in the form of an annotated list of vested organs which we shared with the Trust in the hope that it could be sent to the relevant vested churches with the request that the CCT representative look at the entry and notify BIOS if any of the details was out-of-date or inaccurate. Details of how this consultation will be achieved have still to be worked out, but we hope that an efficient and effective way forward can be found without undue delay.

The second topic of note in the reporting year is the long-awaited report by Matthew Saunders on the future of the National Heritage Lists which was finally published in July under the title: *Towards a Strategy for the National Heritage List for England: A View from the Amenity Sector*. Having outlined our case for statutory recognition for BIOS listing as part of our evidence submitted in January 2019, the absence of support for a statutory role for BIOS in the national listing system was disappointing, although our suggestion of a hyperlink between the national heritage lists and

the NPOR was flagged up for further consideration (*Towards a Strategy*, paragraph 5.1 conclusion).

By far the most important development of 2021 was the invitation issued in July by the General Synod, to comment on its proposals for a major revision of the legislation governing the closure and disposal of Anglican churches no longer required for worship (GS2222 Mission in Revision). Although the Mission and Pastoral Measure (2011) is a major piece of ecclesiastical law, public consultation is part of the democratic process, and it may be an indication of public interest that the consultation period was *twice* extended, before closing on the 31st October. In all, 1686 responses were submitted by Church and public bodies and organisations, with heritage and planning bodies being well represented. BIOS limited its response to those aspects of the proposals that fell within its terms of reference, and in particular, those proposals that had potentially adverse implications for the care and preservation of historic organs. Much can change before the proposals for a new Measure pass into law, and it is to be hoped that the public consultation helped to point the way to a new Measure that is, in the main, acceptable to all who will eventually come to use it.

Jeffrey West

AGENDA ITEM 5 – NOMINATIONS FOR OFFICER AND COUNCIL VACANCIES

The following election of Officers and Ordinary Members of Council will be held:

- Secretary
- Treasurer
- Membership Secretary
- Meetings Officer
- 4 Ordinary Members of Council

The following Nominations have been received.

Role	Name	Proposer	Seconder
Secretary	Melvin Hughes	Alan Thurlow	William McVicker
Treasurer	Adrian Mumford	Colin Menzies	Christopher Herrick
Membership Secretary	David Shepherd	Richard Hobson	Simon Williams
Meetings Officer	Richard Hobson	Simon Williams	Melvin Hughes
Ordinary Member of Council	Colin Menzies	Alan Thurlow	Melvin Hughes
Ordinary Member of Council	David Shuker	David Baker	Andrew Hayden
Ordinary Member of Council	Jeffrey Williams	Alan Thurlow	Melvin Hughes

Biographies

Treasurer

Adrian Mumford is Diocesan Organ Adviser for Guildford and the Church of England's Diocese in Europe for which he served as Diocesan Secretary (CEO) for 20 years and as Hon. Precentor of Holy Trinity Cathedral, Gibraltar and Lay Canon in the Stall of St Cecilia. Adrian is now Clerk to a City Livery Company. He studied the organ with Christopher Herrick and Jonathan Rennert, gaining ARCM and FLCM diplomas. He read music at the University of Surrey, completed a Business Masters degree at Kingston University and is a Fellow of the Institute of Chartered Secretaries. Adrian is Director of Music at Twickenham Parish Church, an avid consumer of opera and member of the Court of the Worshipful Company of Musicians. He has served as BIOS Treasurer since 2011.

Secretary

Melvin Hughes - an MA in 'Victorian Studies' (with distinction) from the University of London underpins a passion about everything Victorian: history, literature, art, buildings, music and organs. A '*Survey of Organs and Organists in Victorian Literature*' presented to the Oxford Organ Conference 2009 was published in expanded form in JBIO35. He studied the organ with Andrew Pearmain at St Clement, Eastcheap and Ian Curror at the Royal Hospital, Chelsea and holds the ARCO, LRSM and ARCM organ diplomas. He has been Organist and Choirmaster at St Michael, Betchworth, Surrey since 1996 (a tenure rewarded with the installation of a new Kenneth Tickell organ in 2014). He was BIOS Meetings Officer for 7 years whilst becoming the fifth Secretary of BIOS in 2008, covering both roles for a number of years. He is one of the two Organ Advisers for the Diocese of Southwark. Before retirement he was a civil servant by profession. In retirement he spends far too much time at in opera houses.

Membership Secretary

David Shepherd was born in 1946 in Manchester, and started learning the piano at the age of 5, continuing lessons at the Northern School of Music (now RNCM). After receiving organ and piano lessons at Stockport Grammar School, in 1965 he started a four-year B.Ed honours course in Religious Studies at Bishop Otter College, Chichester and the University of Sussex. During this time he continued organ lessons with Dr. John Birch and achieved diplomas in Organ Performing and Organ Teaching from the RCM and RAM. He has broadcast light organ music on Radio 2's 'The Organist Entertains' since 1968, some of it from the theatre pipe-organ in his Lincolnshire home. Upon semi-retirement in 2003 he returned to his classical roots as Assistant Organist at St. Botolph's, Boston (The Stump), with its fine 1930s Harrison & Harrison organ. He is Membership Secretary of both the Cinema Organ Society and the British Institute of Organ Studies, Vice-President of the Theatre Organ Club, and has been accompanist for the South Holland Singers, Sleaford Choral Society and Cantemus for a number of years. When not involved with musical activities he enjoys driving his 1960s classic cars, and trying to keep fit. He is Provincial Organist for the Masonic Province of Lincolnshire. He has been a BIOS member since 1990, and has attended a number of residential and day conferences.

Meetings Officer

Richard Hobson was a chorister at Lichfield Cathedral under Richard Greening, a founding Council member of BIOS. The magnificent Lichfield Hill organ remains his favourite large romantic instrument. Organ lessons began at Sedbergh School with the late Alfred Champniss, another founding member of BIOS, and at Oxford he was organist of the Father Willis instrument at Wadham College. Richard returned to BIOS Council following retirement in 2012 after 36 years in secondary education, latterly as Director of Music at Merchant Taylors' School, Northwood, where he played a Harrison organ of 1981 designed by Sam Clutton. He has been Organist of Grosvenor Chapel, Mayfair since 1981 where he had a hand in the designing of the 18th c English style organ by William Drake completed in 1991.

Members of Council

Colin Menzies has been interested in organs since his schooldays but has never been a player. He was president of The Organ Club in the early 1980s and was for many years on its committee. He ran Church House (the headquarters of the Church of England) for twenty years prior to his retirement twelve years ago. In addition to organs, his musical interests include opera and chamber music. He served as a member of the BIOS Council from 2011 to 2017 and is a member of the HOCS listing committee.

Dr David Shuker worked as a research chemist for over 30 years having gained BSc and PhD degrees from Imperial College London. He was awarded an Open University MA in Music in 2008 for a course of study that included a dissertation on the development of William Herschel as a composer. From 2007 to 2021 he worked as a self-employed organ builder and restorer as well as building up a specialist bookselling and publishing business. Despite closing his workshop premises in 2021 and retiring to Norfolk he still has far too many bits of organs knocking around for his own good. Dr Shuker is a currently a co-opted member of the Council of the British Institute of Organ Studies (BIOS), was editor of the BIOS Reporter from 2008 to 2012 and has organised four meetings for BIOS.

Jeffrey Williams was born and grew up in Cornwall. After leaving grammar school he went on to read music at Bath and to study organ and choir training with Dudley Holroyd at Bath Abbey and choral conducting with John (W J) Richards. After graduating with a BA(Hons) degree he followed a post-graduate course in Music Education and gained his Cert Ed from Bristol University before going on to teach at schools both in the state and independent sectors. Following 27 years in music education Jeffrey left full-time teaching in order to pursue a free-lance career and joined the panel of Music Examiners for Trinity College, London in 1999. He has examined in Australia, New Zealand, Hong Kong, Malaysia, Singapore, Sri Lanka, Thailand and India, as well as extensively in the UK and Europe. He holds the FTCL Organ Diploma from Trinity College of Music and in 2003 he was awarded the FRSA for his work in church music. Jeffrey enjoyed a long association with the music at Romsey Abbey, which included 14 years as Organist and Master of the Choristers during which time he established the choir as one of the largest and most successful all male church choirs in the South of England. In 1995 and 1996, following 4 years of fund-raising, Jeffrey master-minded the successful restoration of the abbey's 1858 J W Walker Organ and brought to fruition the building of the Nave Organ by Walker in 1999. Having been the Organs Advisor for the Diocese of Winchester for 22 years, Jeffrey now advises the Truro Diocese after his recent relocation to his native county. In 2015, he was elected as the Administrator for the British Institute of Organ Studies' Historic Organ Listing Scheme.

The cover illustration is based on the Old Radnor case

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